



Saint Peter's Catholic Primary School

Mission Statement

To provide a Nurturing Who want to	Catholic Education, embracing world faiths, Happy and motivated children Reach to achieve high expectations In partnership with parents Supported by a committed staff and Governing Body
Who help children	To feel self-worth and know success

CHARGING & REMISSION POLICY

Approving Committee: Finance
Approved /Adopted Date: Autumn 13
Signed: 19/11/13
Name: J Connolly
Next Review Date: Autumn 2018

Meeting Minutes of:
(Chair of approving/adopting committee)

ST. PETER'S CATHOLIC PRIMARY SCHOOL
CHARGING AND REMISSION POLICY

The Mission Statement.

To provide a	Catholic Education, embracing world faiths,
Nurturing	Happy and motivated children,
Encouraging them to	Reach to achieve high expectations
	In partnership with parents and parish
	Supported by a committed staff and governing body
Who help children	To feel self-worth and know success.

Principles

The Governing Body is committed to the general principle of free education for all and recognises the valuable contribution that a wide range of activities, including school visits and residential experiences, can make to all aspects of pupils' education.

The Governing Body would accordingly wish to promote and provide, as far as possible within budgetary constraints, such activities as part of a broad and balanced curriculum for the benefit of the pupils.

Voluntary contributions

Voluntary contributions from parents may be sought to support the following:-

1. Practical subjects e.g. cookery

Parents may be asked to make a voluntary contribution towards the cost of the materials

2. Enrichment opportunities e.g. day trips, visiting groups and swimming lessons

Parents will be asked to make a voluntary contribution towards the cost of specific activities available to their child. No pupil will be denied participation in the activity on the grounds that no contribution has been made on his/her behalf. In each case however, if insufficient contributions are received, the activity may be cancelled.

Charges

The Governing Body will make a charge for the board and lodging element of residential activities, such as Caythorpe, which take place 'within school hours' (Chapter III Secs. 449 - 462 ERA 1996). Voluntary contributions will be sought for the travel and activities elements of the trip. Parents will be notified in advance of any such activities which the school proposes to organise and the estimated cost. The Governing Body reserve the right to cancel activities if insufficient contributions are received.

Remission

Pupil Premium may provide the opportunity to cover the full costs for parents for specific activities under specific circumstances.

The Governing Body may wish to remit in full or in part the cost of other activities for particular groups of parents for example, in the case of family hardship. When arranging a chargeable activity, such parents will be invited in confidence for the remission of charges in full or in part. Authorisation for such remission will be made by the Headteacher and discussed in person with the parents.

Where the parents of a pupil are

- (i) In receipt of income support,
- (ii) In receipt of an income-based jobseeker's allowance (payable under the Jobseekers Act 1995), or
- (iii) In receipt of any other benefit or allowance, or entitled to any tax credit under the Tax Credits Act 2002 or element of such a tax credit, prescribed for the purposes of this paragraph, in such circumstances as may be so prescribed

The Governing Body, (Sec. 457 ERA 1996), will remit in full the cost of the board and lodging element for any residential activity the school organises if the activity:-

1. Takes place within school hours, or
2. Fulfils statutory duties relating to the National Curriculum or Religious Education.

Any other remission arrangements for a particular activity or pupil will be entirely at the discretion of the Governing Body.

Loss, Breakages or Damage to School Property

The Governing Body reserves the right to seek reparation from parents where their child/children cause loss, breakages or damage to school property.

This policy, which conforms to Government and LEA guidelines, will be subject to review in Autumn 2018.

This policy was approved by the governing body in Autumn 2013.

Signed Jim Connolly (governor)